

07/07/22

Dear Parent/Carer,

MY CHILD AT SCHOOL (MCAS)

As some of you may be aware, St Andrew's, as part of the West Sussex migration has moved school information systems from SIMS to Bromcom.

What does this mean for me?

We are in the process of unifying lots of our different platforms, and our aim is to have one single website/app for you to access for anything school related, including homework, reports, catering and conduct information. This app is called My Child At School (MCAS). Throughout the year we will be releasing access to different sections of MCAS to ensure that you are able to see all of the key information about your child/ren in one place.

First Steps

The first part of the school system to move to this will be our finance, catering and communications systems. sQuid will be replaced by an app called My Child at School (MCAS).

We will no longer use sQuid for catering or payment from the start of the new academic year in September. To ensure that you and your child/ren are ready to access and use MCAS, you will receive an invitation to use MCAS in the next few days, this will require you to 'sign up'.

To offer a faster, more efficient service to students we will be introducing biometric systems which will link students thumbs to their catering accounts – meaning students will no longer need to carry sQuid cards. This will take effect from the student's return in September.

To comply with current legislation, we will be operating an 'Opt In' policy and therefore require you to complete the attached form and return it to school no later than **9:00 am on Friday 15th July 2022**. If you choose not to have your child registered on the Biometric System a 4 digit PIN code will be allocated. Please note that PIN codes do not have the same level of security and it will be your child's responsibility to remember the code and keep it secure at all times.

When do you recommend doing this?

It is very important that you sign up for the MCAS app and biometric system as soon as possible, because the following changes to daily routines will occur.

- All catering/trip payments will be made on the app. Any dinner or trip balances you have on your sQuid account at the end of the summer term will be transferred over to MCAS account during the summer holiday period.
- All communications to parents will come from Bromcom and appear in your emails and MCAS app from September. We will no longer be using SchoolComms
- You will be able to update your child's personal details via the MCAS app.

We are strongly encouraging you to take the time to install the MCAS app to your device as soon as possible, and certainly before the summer term finishes on 21/07/22. You will need to ensure you have access to the MCAS app from the start of the Autumn term and have loaded money onto the app otherwise you child will not be able to purchase any catering products or trips.

If you do experience any problems signing up or with the app, please contact office@sta-worthing.com where we will be able to help you.

Finally, please be aware that the school will continue to be 'cashless' from September and will therefore not be able to handle any cash.

Yours faithfully,



Ms Lowney
Head Teacher

The Live Date for the new Cashless System is: **01/09/22**

07/07/22

Dear Parent/Carer,

As the 'Live Date' for the new Biometric Trust-e Cashless System supplied by Civica Cashless UK Ltd is imminent, we require the consent of at least one parent in order that the biometric information of your child can be processed. Please be assured that this information remains within the school and that the biometric information taken is an algorithm and not the actual finger print.

If you choose not to have your child registered the school will provide alternative methods of identification by way of a 4 digit PIN code. The preference of the school is to use biometrics as this is more secure and faster than any other method of identification and we appreciate your co-operation with regards to this matter.

We will be collecting biometric fingerprints for Years 7 – 10 on Wednesday 20/07/22 and for our new Year 7's on 02/09/22.

Could you please therefore complete and sign the form below and return to **Mrs C Foot – Business Manager** by no later than **9:00 am on Friday 15th July 2022**.

Yours faithfully,



Mrs Foot
Business Manager

To: **St Andrew's CE High School**

Attention: Student Services

Mrs C Foot – Business Manager

I/We confirm that we wish our child / children **TO BE/NOT TO BE** (please delete where applicable) registered on the school's Biometric Cashless Catering System with immediate effect.

I understand that **I/we** may withdraw my child's registration at any time in writing.

Child's Name	Tutor Group	Relationship to Child
Name of Parent/Guardian		
Signature		
Date		

Bromcom 

Everything in **one**
place to support
your child.



Download
the app
today.

I have two children and can use the app to see how they are getting on in school. I can also manage my finances between the school using the app. One area I really like is the clubs and trips section. I can choose clubs for my child and provide permission and pay electronically! Such a life saver when you are a busy parent!

Parent Quote

What is MCAS?

MyChildAtSchool (MCAS) is a portal that can enable parents to view their child's academic performance in real-time via a web browser mobile app. This facility allows exclusive access to **key academic dates, attendance information** and the personal details the school holds for you and your child. Your school may have launched some or all of the following modules which are available in MCAS:



Assessment



Dinner Money



Online payments



Reports



Attendance



Clubs / Trips



Parents Consents



Pupil
Details



Behaviour



Homework

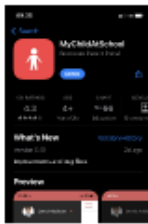


Parents Evening



Timetable

Access key information on your mobile device.



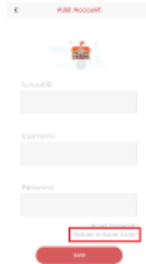
Step 1: Download the app.



Step 2: Allow notifications.



Step 3: Choose a memorable pin.



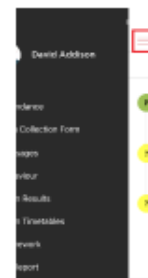
Step 4: Select Redeem Invitation Code.



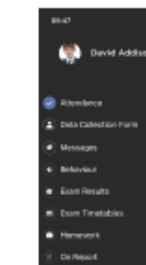
Step 5: Add the required information using the email sent to you by school and press Redeem Code.



Step 6: Add the required information and press Save Account Details. You will now be logged into your account.

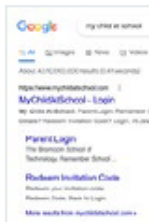


Step 7: Clicking on the 3 bars provides a side menu to navigate to the different areas of the parent portal.

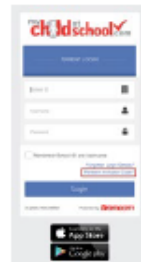


Step 8: The information displayed in the menu is managed by the school.

Access key information from your web browser.



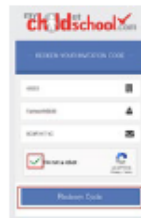
Step 1: Search for MyChildAtSchool Login page.



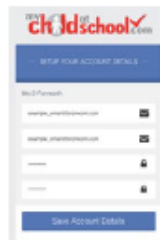
Step 2: Select Redeem Invitation Code.



Step 3: Add the required information using the email sent to you by school.



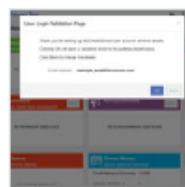
Step 4: Select Redeem Code.



Step 5: Add the required information Click Save Account Details.



Step 6: Log into your MyChildAtSchool Account.



Step 7: Login to your email and validate your email address.



Step 8: Go back to MyChildAtSchool and log into your account to complete the process.